

**America 250 NC  
Grant Budget Template**

**Applicant Name:**

Generic Museum

**Requested Grant Period:**

From:

January 1, 2025

To:

July 31, 2026

**Section 1: Salaries and Wages**

	Name/Title or Position	Year 1		Year 2		Total		
		Grant Fund	Cost Share	Grant Fund	Cost Share	Grant Fund	Cost Share	Total
1	Jane Doe, Executive Director		\$1,000		\$3,000		\$4,000	\$4,000
2	John Smith, Curator		\$5,000		\$9,000		\$14,000	\$14,000
3	Volunteers @ \$25/hr.		\$500		\$500		\$1,000	\$1,000
4								
5								
6								
7								
8								
9								
10								
	<b>Subtotal</b>		\$6,500		\$12,500		\$19,000	\$19,000

**Section 2: Travel**

	From/To and Purpose	Year 1		Year 2		Total		
		Grant Fund	Cost Share	Grant Fund	Cost Share	Grant Fund	Cost Share	Total
1	Murphy/Manteo - research	\$750				\$750		\$750
2	Place A/Place B - bus expense				\$375		\$375	\$375
3								
4								
5								
6								
7								
8								
9								
10								
	<b>Subtotal</b>	\$750			\$375	\$750	\$375	\$1,125

Be sure to refer to application instructions and use the budget narrative to explain expenses and cost sharing methods.

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**Section 3: Supplies, Materials & Equipment**

	Items	Year 1		Year 2		Total		
		Grant Fund	Cost Share	Grant Fund	Cost Share	Grant Fund	Cost Share	Total
1	Exhibit Cases	\$15,250				\$15,250		\$15,250
2	Acrylic mounts, fabric, batting	\$300		\$500		\$800		\$800
3	Acrylic/plexiglass sheets			\$1,200		\$1,200		\$1,200
4	Lumber, hardware, paint	\$100	\$550		\$1,275	\$100	\$1,825	\$1,925
5	Mannequins			\$5,000	\$750	\$5,000	\$750	\$5,750
6				\$150				
7								
8								
9								
10								
	<b>Subtotal</b>	\$15,650	\$550	\$6,700	\$2,025	\$22,350	\$2,575	\$24,925

**Section 4: Contracts**

	Contract Purpose	Year 1		Year 2		Total		
		Grant Fund	Cost Share	Grant Fund	Cost Share	Grant Fund	Cost Share	Total
1	Carpenter			\$4,750		\$4,750		\$4,750
2	Electrician			\$1,550		\$1,550		\$1,550
3	Media buys			\$450	\$375	\$450	\$375	\$825
4								
5								
6								
7								
8								
9								
10								
	<b>Subtotal</b>			\$6,750	\$375	\$6,750	\$375	\$7,125

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**Section 5: Other Costs**

	Miscellaneous Costs	Year 1		Year 2		Total		
		Grant Fund	Cost Share	Grant Fund	Cost Share	Grant Fund	Cost Share	Total
1	Printing (non-contractual)	\$100	\$275	\$50	\$525	\$150	\$800	\$950
2	Online research fees		\$85		\$65		\$150	\$150
3								
4								
5								
6								
7								
8								
9								
10								
	<b>Subtotal</b>	\$100	\$360	\$50	\$590	\$150	\$950	\$1,100

**Total Costs**

		Year 1		Year 2		Total		
		Grant Fund	Cost Share	Grant Fund	Cost Share	Grant Fund	Cost Share	Total
1	<b>Salaries and Wages</b>		\$6,500		\$12,500		\$19,000	\$19,000
2	<b>Travel</b>	\$750			\$375	\$750	\$375	\$1,125
3	<b>Supplies, Materials, etc</b>	\$15,650	\$550	\$6,700	\$2,025	\$22,350	\$2,575	\$24,925
4	<b>Contracts</b>			\$6,750	\$375	\$6,750	\$375	\$7,125
5	<b>Other Costs</b>	\$100	\$360	\$50	\$590	\$150	\$950	\$1,100
	<b>Subtotal</b>	\$16,500	\$7,410	\$13,500	\$15,865	\$30,000	\$23,275	\$53,275

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